



Ottawa Main Street
Fall Harvest Festival
Saturday, October 24th,
2020
Vendor Application

Registration Fee:	Single Space (NO electricity)	\$40
	Single Space (ONE electric outlet)	\$45

Please note, spaces with electricity are limited, and will be on a first-come, first-serve basis.

The festival will be held from 9:00 am – 4:00 pm at Legacy Square, 125 S Walnut Street
Ottawa, KS 66067

Please submit cash or check to

Ottawa Main Street Association

109 E 2nd Street

Ottawa, KS 66067

785-242-1000

****If you wish to pay via credit card, we will email you an invoice.***

The completed application and fee must be received by **Saturday, October 17th**.

This is an outdoor event and will be held RAIN or SHINE.

Vendors may begin setting up at 7:00 Am on October 24th.

Spaces will be assigned only after receipt of the registration fee.

Vendors are responsible for setting up and bringing tables, chairs.

**If using electricity, you must bring your own heavy-duty extension cords and adapters.
Vendors are responsible for cleaning and sweeping their areas and removing debris after the festival has ended.**

You will receive an email confirmation of the received application and fee. Within a few days prior to the festival, you will receive notification of the location of your booth assignment.

Please note this event is for handcrafted items only.

We will not accept any direct sales vendors.

Name: _____

Address: _____

Business Name _____

Preferred Phone Contact: _____

Email: _____

Description of crafts/items for sale:

